

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Randy Lewis	Director	May 2023
Des Hague	Director	May 2022 (run for a 1-year term 2023)

PLEASE NOTE DATE AND TIME

DATE: Friday, March 18, 2022

TIME: 2:30 PM

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT
THE GATE HOUSE**

Join Zoom Meeting

<https://zoom.us/j/96589633756?pwd=TkVFa2FYWXJuK3U0VkhXZ3JuaDZPZz09>

Meeting ID: 965 8963 3756

Passcode: 773369

One tap mobile

+16699009128,,96589633756#

+12532158782,,96589633756#

Dial in:

+1 669 900 9128

+1 253 215 8782

***FOR THOSE CALLING IN, PLEASE PRESS *6 TO MUTE/UNMUTE
YOUR PHONE***

Formal actions may be taken on one or more of the following items on the agenda.

I. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Present Disclosures of Potential Conflicts of Interest
- c. Solicit Public Comment (for non-agenda items)
- d. Approval of Agenda
- e. Review and Approve Minutes of the November 19, 2021 Meeting (enclosure)
*Motion by Director _____ to approve the minutes as presented. Upon second by
Director _____, vote is taken.*

II. EXECUTIVE SESSION – 2:30 PM

- a. Conduct an Executive Session Pursuant to Section 24-6-402(4)(e) regarding contract negotiations.

Reconvene into General Session at Approximately 3:30 PM

III. PROJECT UPDATES

- a. Signage – Presentation by CW&H Graphics
- b. Installation of New Meters – Ranch Manager (enclosure)
- c. Well Rehabilitation – Leah Wolf, P.E. (enclosure)

IV. WATER OPERATOR’S REPORT

V. RANCH MANAGER’S REPORT (enclosure)

VI. DIRECTORS’ ITEMS

- a. WBMD Short-Term Rental Compliance

VII. FINANCIAL/ADMINISTRATIVE ITEMS

- a. Consider Approval and Ratification of Claims (enclosure)
Motion by Director _____ to approve/ratify claims as presented. Upon second by Director _____, vote is taken.
- b. Review Financial Statements for the Period Ended February 28, 2022 and Cash Position for the Period Ended March 10, 2022 (enclosures)

VIII. ACTION ITEMS

- a. Potential Action Taken on Items Discussed During Executive Session

IX. OTHER BUSINESS

X. ADJOURNMENT

Motion by Director _____ to adjourn. Upon second by Director _____, vote is taken.

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on June 17, 2022. Notice of said meeting will be provided prior to the meeting.

