

**WILLOW BROOK METROPOLITAN DISTRICT
SPECIAL MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2025
Michael Good	Secretary	May 2025
Randy Lewis	Director	May 2023
Vacancy	Director	May 2023

DISTRICT INFORMATION AND PUBLIC DOCUMENTS ARE POSTED ON THE DISTRICT'S WEBSITE AT: willowbrookmd.colorado.gov

DATE: Friday, August 26, 2022

TIME: 3:30 PM

PLACE: VIRTUAL MEETING AND IN-PERSON MEETING AT THE GATE HOUSE

Gate House: 524 Ruby Road, Silverthorne, Colorado

To Participate Via Zoom Click the Following Link:

<https://us06web.zoom.us/j/81019654739?pwd=Z1NGc1VyVS9EUM4Q1dSemtpOTFYQT09>

Passcode: 822582

Or Telephone:

720-707-2699

Webinar ID: 810 1965 4739

Passcode: 822582

Formal actions may be taken on one or more of the following items on the agenda.

I. ADMINISTRATIVE MATTERS

- A. Call to Order/Meeting Decorum
- B. Present Disclosures of Potential Conflicts of Interest
- C. Solicit Public Comment (for non-agenda items - 3 minute limit per person)
- D. Rules for Public Comment Sessions
- E. Approval of Agenda
- F. Review and Approve Minutes of the July 21, 2022 (enclosure)

II. PROJECT UPDATES

- A. Fuel Reduction Project – USFS
 - 1. Public Comment
- B. Well Rehabilitation Update
 - 1. Public Comment
- C. Meter Installation Project
 - 1. Public Comment
- D. Sawmill Ditch
 - 1. Public Comment

III. RANCH MANAGER UPDATE

- 1. Chain of Command
- 2. Road Maintenance
- 3. Culvert Update
- 4. Road Material Donation from Town of Silverthorne
- 5. Potential Lease of Loader
- 6. Haying Operation
- 7. Water Operations Update

IV. FINANCIAL ITEMS

- A. Review and Approve Payables
- B. Review Cash Position Schedule Dated 8/15/22
- C. Review Forecast for balance of 2022
- D. Review Financial Statement Dated 7/31/22
- E. 2023 Budget Process Overview
 - 1. Schedule Work Session Re 2023 Budget – Week of October 10
- F. Public Comment

V. NOVEMBER ELECTION

- A. Review and Approve Election Questions
- B. Review and Approve Election Resolution
- C. Public Comment

VI. COMMUNICATIONS RECEIVED FROM OWNERS TO THE BOARD

VII. OTHER BUSINESS

- A. Rules and Regulations – Update Process
- B. Cancellation of September Meeting
- C. Signage Update
- D. Public Comment

VIII. NEW BUSINESS

A. Preliminary Design of Dumpster Enclosure and Mail Delivery at the Barn

IX. ADJOURNMENT

The next regular meeting of the Board will be held on October 21, 2022. In addition, a work session will be held the week of October 10, 2022.