

**WILLOW BROOK METROPOLITAN DISTRICT
SPECIAL MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2025
Michael Good	Secretary	May 2025
Randy Lewis	Director	May 2023
Vacancy	Director	May 2023

DISTRICT INFORMATION AND PUBLIC DOCUMENTS ARE POSTED ON THE DISTRICT'S WEBSITE AT: willowbrookmd.colorado.gov

DATE: Friday, December 2, 2022

TIME: 2:30 PM

**PLACE: VIRTUAL MEETING AND IN-PERSON MEETING AT
THE GATE HOUSE**

Join Zoom Meeting

<https://us06web.zoom.us/j/96589633756?pwd=TkVFfa2FYWXJuK3U0VkhXZ3JuaDZPZz09>

Meeting ID: 965 8963 3756

Passcode: 773369

One tap mobile

+17193594580,,96589633756# US

+17207072699,,96589633756# US

Dial by your location

+1 719 359 4580

+1 720 707 2699

***FOR THOSE CALLING IN, PLEASE PRESS *6 TO MUTE/UNMUTE
YOUR PHONE***

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Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS
 - A. Call to Order
 - B. Present Disclosures of Potential Conflicts of Interest
 - C. Solicit Public Comment (for non-agenda items – 3 minute time limit)
 - D. Approval of Agenda
 - E. Review and Approve Minutes of the September 2, 2022 Meeting (enclosure)
Motion by Director _____ to approve the minutes as presented. Upon second by Director _____, vote is taken.
 - F. Board Vacancy/Appointment
Motion by Director _____ to appoint _____ to the Board. Upon second by Director _____, vote is taken.

II. RANCH MANAGER'S REPORT

- A. Discussion Regarding Front-End Loader

III. ELECTION APPROVED PROJECTS

- A. Mail Box Project – discussion regarding next steps
B. Trash Enclosure Project – discussion regarding next steps

IV. FINANCIAL/ADMINISTRATIVE ITEMS

- A. Consider Approval and Ratification of Claims (enclosure)

Motion by Director _____ to approve/ratify claims as presented. Upon second by Director _____, vote is taken.

- B. Review Financial Statements for the Period Ended November 30, 2022 and Cash Position for the Period Ended November 29, 2022 (enclosures)

Motion by Director _____ to accept financial statements as presented. Upon second by Director _____, vote is taken.

- C. Discussion Regarding Fuel Reduction Project Loan

- D. Conduct Public Hearing to Adopt 2023 Budget/Public Comment/Close Public Hearing

1. Review 2023 Budget

2. Motion to Adopt 2023 Budget, Appropriate 2023 Expenditures, and Certification of Mill Levies

Motion by Director _____ to approve the 2023 budget, authorize the District's Manager to certify mill levies to Summit County, and appropriate 2023 expenditures. Upon second by Director _____, vote is taken.

V. WATER SYSTEM UPDATE

- A. GWUDI Assessment – Groundwater Testing

- B. Possible Required Treatment

- C. Discussion Regarding Cost Analysis to Homeowners – TOS vs. District

- D. Update – Well Drilling

VI. PROJECT UPDATES

- A. Meter Installation Project

- B. Other Projects

VII. DIRECTORS' ITEMS

1. Weed Management

2. Town of Silverthorne Projects – Monitoring

3. Hay Harvest

VIII. OTHER BUSINESS

IX. ADJOURNMENT

Motion by Director _____ to adjourn. Upon second by Director _____, vote is taken.

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on February 17, 2023. Notice of said meeting will be provided prior to the meeting.

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