

**WILLOW BROOK METROPOLITAN DISTRICT  
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Steve Johnson	Treasurer	May 2023
Randy Lewis	Director	May 2023

**PLEASE NOTE DATE AND TIME**

**DATE: Friday, July 17, 2020**

**TIME: 3:30 PM**

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT  
THE GATE HOUSE**

Join Zoom Meeting from your computer at:  
<https://zoom.us/j/94141830854>

**OR**

Dial one of the numbers below if participating by phone:

+1 408 638 0968 US

+1 646 876 9923 US

+1 669 900 6833 US

**Meeting ID: 941 4183 0854**

***FOR THOSE CALLING IN, PLEASE MUTE YOUR PHONES***

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
  - A. Call to Order
  - B. Present Disclosures of Potential Conflicts of Interest
  - C. Solicit Public Comment
  - D. Approval of Agenda
  - E. Review and Approve Minutes of the June 16, 2020 Meetings (enclosures)
- II. CAPITAL PROJECTS:
  - A. Update – Interconnect and Telemetry Project
  - B. Update - 2020 Paving Project
  - C. Update Regarding Hydrant Project – review and approve change orders (enclosed)
  - D. Update Gate Replacement Project
  - E. Update Signage Project – review and approve design invoice (enclosed)
  - F. Phase II Traffic Calming Project

- III. OPERATOR'S ITEMS:
  - A. Water System Report
  - B. Protocol for Permit Issuance and Certificate of Occupancy
  - C. Change of Water System Classification – implications, budget and timeline
  - D. Emergency Response Protocol
  
- IV. ROADS
  - A. Discussion Regarding Amendment to RKR Contract
  - B. Update - Dust Treatment and Schedule
  - C. Damage Fencing from Plowing – Fosters (enclosures)
  
- V. OTHER BUSINESS:
  - A. Discussion Regarding Fire Mitigation without Grant Funding and RMYC Contract
  - B. Update on Reserve Study
  - C. Access Easement Update
  - D. Update - Kurtz Request for Fencing/Signage
  - E. Initial Discussion Regarding Materials to be Presented at Annual Meeting
  - F. Discussion Regarding Weed Spraying
  
- VI. FINANCIAL/ADMINISTRATIVE ITEMS:
  - A. Consider Approval and Ratification of Claims (enclosure)
  - B. Review Financial Statements for the Period Ending June 30, 2020 and Cash Position Dated July 14, 2020 (enclosures)
  - C. 2021 Budget Process Discussion and Preliminary Draft Budget and Mill Levy Comparison (enclosures)
  
- VII. ADJOURNMENT:

The next regular meeting will be held on August 21, 2020. Notice of said meeting will be provided.

=====

***RUBY RANCH HOMEOWNERS' ASSOCIATION***

A regular meeting of the Board of Directors of the Ruby Ranch Homeowners' Association will be held at 2:30 p.m. before the Willow Brook Metropolitan District meeting starting at 3:30 p.m., assuming a quorum of the Board is obtained. The call-in information for this meeting is the same as that noted on the Willow Brook Metropolitan District agenda.

**AGENDA ITEMS:**

1. Call to Order
2. Approval of Minutes
3. Financial Matters
4. Committee Report
5. Adjournment